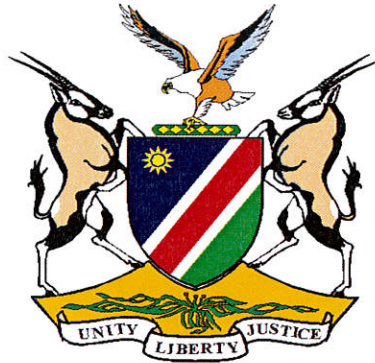


MINISTRY OF MINES AND ENERGY



TERMS OF REFERENCE (TOR)

For

REVIEWING AND UPDATING THE PETROLEUM ACTS AND REGULATIONS FOR THE DIRECTORATE OF PETROLEUM AFFAIRS

The Permanent Secretary
Ministry of Mines and Energy
Private Bag 13297
WINDHOEK
NAMIBIA

INTRODUCTION

The petroleum acts and regulations serve as instruments by which the Ministry of Mines and Energy regulates the Namibian petroleum sector. In order to ensure an effective and efficient legislative framework for the petroleum industry, there exist a need to review and update the petroleum acts, regulations and Petroleum Agreement. Therefore, the Ministry of Mines and Energy is seeking the service of a competent consultant with the necessary skills and experience to comprehensively review and update the current petroleum legislation.

SCOPE OF WORK

Under the auspices of the Ministry of Mines and Energy and the Oceans and Natural Resources Advisory Division (ONR) – Commonwealth, the consultant will be required to:

- Review and analyse the ONR Advisory Report concerning the Namibian Petroleum Sector: considering the legislative, regulatory and fiscal arrangements for the management of upstream petroleum operations in Namibia;
- Review and analyse the ONR Advisory Report Concerning Local Content in the Namibian Petroleum Sector: concerning the development and implementation of a local content programme for Namibia's petroleum sector;
- Review and benchmark current petroleum Agreement, petroleum laws (upstream & downstream) and penalties to international best practises with a view to identify any shortcomings and challenges that hampers the effective implementation of Government plans and programmes;
- Prepare draft laws and regulations subject to ONR drafting instructions, for the amendment of specific sections and paragraphs or revised drafts of entire (upstream & downstream) legislation and Petroleum Agreement with explanatory memorandum highlighting changes proposed;
- Review draft NAMCOR Bill;

- Arrange and conduct workshops and consultations with all stakeholders;
- Provide detailed work plans that includes, monthly monitoring and evaluation reports of the scope of work.

ELIGIBILITY CRITERIA

Your Expression of Interest must include the following:

- Corporate Profile, detailing similar work you have successfully completed
- Provide CV's of your team and their relevant tertiary qualifications.
- Have three (3) contactable references
- Project costs estimation
- Have a good understanding of the Namibian legal, political and economic climate

TIME FRAME

The work is expected to be completed within ten (10) to twelve (12) months from the date of appointment.

DELIVERY ADDRESS

Proposals in sealed envelopes clearly marked: **EXPRESSIONS OF INTEREST for the Namibian Petroleum Act and Regulations review** should be submitted to:

Ms. Louise Hangero
6th Floor, Office no: 620
The Ministry of Mines and Energy
6 Aviation Road
Windhoek
Namibia

All proposals received will be carefully reviewed by a panel committee and only successful applicants will be contacted.

Closing date for submission of Expression of Interest is **19 August 2016**

ENQUIRIES

Refer all enquiries to:

Name:

Ms. L. Hangero

Tel:

+26461 284 8224

E-mail:

Louise.Hangero@mme.gov.na


Simeon N. Negumbo
Permanent Secretary

