

MINISTRY OF MINES AND ENERGY

PETROLEUM PRODUCTS AND ENERGY ACT,
1990 PETROLEUM PRODUCTS REGULATIONS
(2000)

APPLICATION FOR WHOLESALE LICENCE

(Regulation 11(1))

(Please note that where form is completed by hand it must be completed in capital letters and that all documents requested in terms of regulation 11(2) must be attached)

1. Full name of applicant

Note: In the event of application being made by a company or partnership, the **name and capacity** of the person who makes the application on behalf of the company or partnership must be stated.....

2. Postal address

3. Physical address

4. Telephone No. (including code)

5. Fax No. (including code)

6. E-mail

7. ID No/Passport No/Permanent Residence No/Work permit No/Company Registration No*

(Delete whichever is not applicable)

8. In the case of a company or partnership, the following information regarding manager/managing director/CEO* must be provided:

Full name:

Position:

ID, passport no, citizenship, permanent residence or workpermit no*:

*(*Delete whichever is not applicable)*

13. Has an environmental impact assessment study with regard to storage facilities been conducted? (Yes or No) Issue date of Environmental Clearance:

DECLARATION

I,
hereby declare that I am not subject to any of the disqualifications as set out in regulation 25 and that the information submitted by me in this application is true and correct.

.....
Signature

.....
Place

.....
Date

DETAILS OF DIRECTORS, OTHER PARTNERS OR MEMBERS, AS THE CASE MAY BE, OF APPLICANT

No.	Name	Capacity (e.g. director, partner, etc)	ID/Pass- port Number	Citizenship	Postal & Residential address	Telephone & Fax numbers
1.						
2.						
3.						
4.						
5.						

Note: Attach further pages if necessary

The following documents or particulars must be attached to this application form:

1. A certified copy of the applicant's identity document and, if non- Namibian citizen, permanent residence permit or employment permit and also proof of residence in Namibia, or proof of domicile in Namibia, as the case may be.
2. If the applicant is a company, a certified copy of its registration documents.
3. A list of all retail outlets and others (including their petroleum license/certificate numbers) to which it intends to supply with fuel at the time of the application.
4. A list of the ports of entry or exit from where it intends to import or export, as the case may be, fuel.
5. A signed declaration by the applicant that there is sufficient capital available for the operation of a wholesale and a description of the amount and nature of such capital and particulars as regards the terms under which the capital is held or invested.
5. A list of all storage facilities intended to be used, including shared storage facilities with specific reference to –
 - 5.1 the location¹ of the storage facilities;
 - 5.2 the capacity of the storage facilities;
 - 5.3 the ownership of the storage facilities (including the ownership of the land on which the storage facilities are situated, if different) and, in the case of shared ownership, the basis of sharing;
 - 5.4 the names of other wholesalers sharing the same storage facilities.
6. In the case of storage facilities to be erected, final design or construction drawings of buildings, roadworks, structures and plant, including the location thereof, to be erected, or if not available, preliminary sketches or a general layout plan thereof, and in the case of existing storage facilities, the as built or record drawings of buildings, roadworks, structures and plant, including the location thereof.
7. Proof of payment (receipt) of prescribed application fees (N\$100). Kindly note that the operating hours of the Cashier at the Ministry of Mines and Energy are **08H00 to 12H00** during working days, therefore payments can only be made during the afore-mentioned hours.
8. If an environmental impact assessment study has been conducted, a certified copy of the document setting out the outcome of such study.

¹ Please note that one of the following information (in the order of preference in which it appears below) must with regard to location be submitted together with the application:

- (a) A surveyor's certificate of the area measure of the relevant premises with an indication of the position of the storage facilities on the premises; or if not available
- (b) An accurate indication of the location of the relevant premises on a map with a scale of 1:50 000. The complete map must be attached and not a copy or a segment thereof; or if not available
- (c) Accurate coordinates of the relevant premises and storage facilities as measured by a GPS with an indication of the coordinate system used; or if not available
- (d) An accurate indication of the location of the relevant premises on a map with a scale of 1:250 000. The complete map must be attached and not a copy or a segment thereof.